

**College Budget Committee Meeting**  
**April 30, 2009**  
**Draft Meeting Minutes**

Attendance: Co-Chairs Eloisa Briones and Ray Hernandez, Lori Adrian, Anyta Archer, Carla Campillo, Rick Escalambre, Mike Fitzgerald, Fermin Irigoyen, Barbara Lamson, Joe Morello, Vicki Morrow, Virginia Padron, Regina Stanback-Stroud, Rick Wallace, Linda Whitten, George Wright, and Soodi Zamani. Guest: Nina Floro. Recorder: Barbara Lamson

Absent: Tony Jackson, Rob Johnstone, Margery Meadows, Félix Pérez, Ekaterina Semonchuk, and Jeff Westfall.

**Review of minutes of March 12, 2009**

The minutes were approved as written.

**Program Review Summary**

- Regina shared the program review presentations have become an incredibly thought provoking process. The presenters are not just presenting ideas; they have taken it to a higher level, using analyses to determine what the program has accomplished and what the needs are. Parts of the review are shared in different meetings and discussions groups throughout the college. For example, the College Budget Committee will hear about what resources are needed and how the presenters identified their needs. The full Program Review Summaries will be posted in the Skyline website under Curriculum Development.
- Ray thought this was a joy and a wonderful way to hear what people are doing to help their students.

**District Budget Update**

Linda and Eloisa shared Kathy Blackwood's presentation on the District Budget. This will be available on the CBC SharePoint site.

- Numbers have changed considerably with the budget update on 4/17/09.
- There will be a special election on May 19 which will determine the fate of the state budget. The ballot initiatives provide \$6B in revenues that are already included in the 2009-10 state budget. With the passage of the ballot initiatives, the state budget will be \$8B in the red. If the initiatives do not pass, the state budget will be \$14B in the red as of early April. Realistically, the state's budget could be \$15B to \$20B out of balance.
- Projections of the SMCCCD budget over the next 3 years indicate if the initiatives pass there will be a \$15M deficit and if the initiatives do not pass, the district will face deficits between \$20-25M.
- So far, the District has identified ways to cut the budget by at least \$4M. The sites continue to work on identifying ways to reduce expenditures to meet the 10% reduction goal that Kathy Blackwood suggested.

The Federal stimulus funds might not come to the Community Colleges. There is a good chance the district will be able to recover 50% of the loss from the investment in Lehman Brothers. Effective July 1, 2009, the cost of other post retirement benefits will be charged to all funds. These costs will be approximately 4% of the salaries charged to the fund.

## **Productivity Report**

A current productivity and efficiency report was distributed to the committee. Both Year to date FTES and load exceed the goal for this year.

## **State of Skyline College Budget**

According to Kathy Blackwood SMCCCD might be a Basic Aid district next year. That would cause our revenue limit to go down. District is projecting 3 years of deficits of about \$14-15M per year. The colleges need to look to cut the budget by 10% of their site allocation. At the same time, the FTES will need to increase by 6% over the next 3 years.

Eloisa handed out the most recent resource allocation model, with 3 year projections. The numbers are not final. Skyline will not be receiving \$1M in one-time funds from the District Office in 2009-10. The District will most likely shift some FTES from summer to 2008-09 to increase funding.

All division units have been working on identifying ways to reduce expenditures. To date,

- Positions to be defunded have been identified. This information will be submitted to Vice Chancellor Harry Joel who is coordinating the district's managed hiring process.
- The Deans and Vice Presidents continue to review budgets and staffing to see where cuts can be made, evaluate functions that can be consolidated, and hours of service changed that would generate savings in dollars and/or efficiency in the way the college operates.
- Fermin asked if there are any overlapping functions that can help in the reductions.
- Vicki asked if there are behind the scene functions that can be centralized. Regina cited the centralization of Security as an example. The Public Safety Offices are now a centralized service under the District Office.
- Kathy Blackwood suggested looking at the possibility of limiting classes that are offered at all 3 campuses to just one campus and to rotate the location each semester. We should look at ways to collaborate with the other colleges.
- George mentioned that digitizing books could be a way of reducing library hours. The ILT is currently evaluating library hours, considering the times during the week when students are using library services. Staffing needs in the library may change if students have electronic access to information.
- Lori emphasized that as we look at how we do things differently at each campus, that we make sure there is no disproportionate impact on students and services, i.e. how we will serve students with less staffing. We will need to make our processes more efficient.

## **Open Forum and Last meeting: May 21<sup>st</sup>**

The next CBC meeting will be replaced by an Open Forum in the Main Theater on May 14<sup>th</sup> from 2:10 – 4:00 pm. A suggestion was made to invite Kathy Blackwood or Ron Galatolo to address the audience. This will be open to the whole school. There will be an open dialogue with the audience so everyone can raise questions and concerns and introduce their cost cutting ideas.

The last meeting for the academic year is scheduled on May 21<sup>st</sup>, the week before finals.